

# VicRoads Club Permit Scheme

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## About AHOC Club Permits

Financial membership of the Austin Healey Owners Club of Victoria offers the opportunity to use the Vicroads Club Permit Scheme, enabling you to drive your Austin Healey for any purpose you wish other than commercial use or financial gain, for 45 or 90 days per annum. The scheme comes at a significant cost savings compared to full registration, plus 4.2% stamp duty is not applied. A number of insurance companies offer comprehensive insurance at a reduced rate.

Penalties for failing to comply with the conditions of the permit may include significant fines, suspension or expulsion from the CPS and possibly deemed to be driving an unregistered vehicle and all the associated legal consequences. AHOC strongly recommends that all club permit holders familiarise themselves with the conditions of the permit. Full details of CPS are available at <https://www.vicroads.vic.gov.au/registration/limited-use-permits/club-permit-scheme>.

## Procedure to obtain AHOC Club Permit

[Click Here](#) to go to the VicRoads website page detailing the procedure for obtaining a club permit.

There are a few points to note:

Currently Brian Aitken is the AHOC signatory for the Vehicle Eligibility and Standards Declaration form and Club Permit Application form.

Brian is based in 59 Sanders Road Frankston South 3199, also is contactable on 03 8759 6845 or 0419 025 858 or email [vicroadscpsofficer@healeyvic.com.au](mailto:vicroadscpsofficer@healeyvic.com.au)

## Provide the following with your request

- Certificate of roadworthiness
- Proof of ownership
- A stamped, self-addressed envelope if posting the papers to the VCPS Officer
- Six (6) photos taken of the car, 15cmx10cm:
  - Rear view,
  - Front view, **Please note all photos must have a date stamp.**
  - Left side,
  - Right side,
  - Right side (with door open showing driving position)
- Chassis No.
- Appropriate VicRoads forms:
  - \* [Vehicle Eligibility and Standards Declaration for Club Permit Vehicles](#) (select to download)
  - \* [Application for the Victorian Club Permit Scheme](#)

Once VicRoads have issued you with a permit, you MUST promptly notify AHOC of your permit details, particularly permit number and expiry date.

Contact Brian Aitken [vicroadscpsofficer@healeyvic.com.au](mailto:vicroadscpsofficer@healeyvic.com.au) or 03 8759 6845 or 0419 025 858.

# Renew or extend a AHOC Club Permit

Club Permits have different rules and procedures to standard registered vehicles. Read below for information on how to renew or extending your existing Club Permit.

**Renew a AHOC Club Permit** [Click here](#) to go to VicRoads website detailing the procedure.

Your Club Permit renewal notice will be mailed to you five to six weeks before expiry. The renewal notice will be for your existing period of use (45 or 90 days).

If you wish to change your period of use contact us on [13 11 71](tel:131171) to request an updated renewal notice be sent to you, or simply change your period when paying your renewal at any [VicRoads Customer Service Centre](#).

## Regarding Postage

Given the present day Postal Service in Australia, we advise you to act immediately you receive your VCPS Renewal Notice in order to avoid running past the date of your present Permit before receiving the signed Renewal Notice.

## How to renew your AHOC Club Permit:

1. Organise for your renewal notice to be signed by the office bearer of your vehicle club/association to declare that you are a current member of that particular club/association. Currently the 'duly authorised AHOC representative' is; Brian Aitken, 59 Sanders Road Frankston South 3199, contact 03 8759 6845 or 0419 025 858 or [vicroadscpsofficer@healeyvic.com.au](mailto:vicroadscpsofficer@healeyvic.com.au).
2. Sign your Club Permit renewal notice (you must be the permit holder).
3. Submit your renewal fee:

**Please include a pre-addressed and stamped envelope for the return of the documents.**

- a. Online via your [myVicRoads account](#)
- b. Visiting any [VicRoads Customer Service Centre](#)
- c. Mailing the renewal with a cheque or money order to:

VicRoads  
GPO Box 1644  
Melbourne  
Victoria 3001